



PASCO COUNTY, FLORIDA

INSTRUCTIONS TO DEFENDANT

ANY VIOLATION MARKED "MANDATORY COURT" REQUIRES YOUR APPEARANCE IN COURT. YOU MUST GO TO COURT ON THE DATE SCHEDULED. YOU HAVE NO OTHER OPTIONS.

FOR VIOLATIONS NOT MARKED "MANDATORY COURT" YOU MUST DO ONE OF THE FOLLOWING:

If you elect to plead guilty or no contest and NOT appear in court, you must pay the Total Fine amount on the citation within thirty (30) days. If you pay the Total Fine, you will be deemed to have admitted the civil infraction and you must sign and return the Plea and Waiver below and enclose with your payment. Payment can be made via check and/or money order to:

Paula S. O'Neil
Pasco County Clerk & Comptroller
Post Office Drawer 338
7530 Little Rd
New Port Richey, FL 34656-0338

Paula S. O'Neil
Pasco County Clerk & Comptroller
38053 Live Oak Ave
Dade City, FL 33525-3894

You may mail your plea and fine or pay in person at the addresses set out above.

If you elect to enter a plea of not guilty to the violation or if you choose not to pay the Total Fine within thirty (30) days, YOU MUST APPEAR in County Court at the arraignment hearing on your arraignment date, time and location listed on the citation.

FAILURE TO PAY THE TOTAL FINE AMOUNT WITHIN 30 DAYS FROM TODAY'S DATE OR TO APPEAR FOR COURT WILL RESULT IN A WARRANT BEING ISSUED FOR YOUR ARREST. FAILURE TO OBSERVE PROPER COURTROOM ATTIRE AND DECORUM COULD RESULT IN YOU BEING FOUND IN CONTEMPT OF COURT. NO SHORTS, BALLCAPS, SUNGLASSES, OR INAPPROPRIATE ATTIRE WILL BE TOLERATED.

PLEA AND WAIVER

I understand the nature of the charge against me; I understand I am waiving my rights to contest the charge, and my right to a hearing before a Judge.

I plead:

_____ GUILTY

_____ NO CONTEST

Date: _____

Defendant's Signature

Print Name

Street Address

City State Zip Code